There are several offices under the Office of Inspector General.

- Administration for Children and Families
- Center for Disease Control
- Centers for Medicare and Medicaid
- Food and Drug Administration
- Health and Resources Service
- National Institutes of Health

The office of audit’s purpose is to prevent and detect waste and abuse & improve efficiency and effectiveness in HHS programs. Their audits result in:

- Recovering money from overpayments
- Improvements of financial management, program performance, and internal controls
- Changes in legislation and regulations
- Deter fraud, waste, and abuse

Basic qualifications for full time employment at the HHS Office of Audit:

- Bachelor’s Degree
- U.S. Citizenship
- Cleared Background Check
- GPA of >3.0 with 24 units of accounting
- Ability to travel 30-50% of
What to expect when working as an auditor for the HHS:

- Research programs to identify possible risks
- Review criteria and documentations (laws, regulations, guidance), contracts, grant awards, state plans
- Write reports about the audit, its findings, and recommendations
- Participation in team meetings and interviews
- Plan audits and delegate assignments

Most training is done on the job but there is nationwide training for newly hired employees. The agency covers the cost for training materials for the CPA, CIA, CFE, and MBA.

Benefits of working for the HHS Office of Audit:

- Flexible work hours with 40 hour work week
  - Time off is given to compensate for overtime hours
- Annual leave, sick leave, paid holidays (13)
  - Roll over hours.
- Medical, dental, and life insurance
- Federal employees retirement system
- GS7 to 15 pay grades

For full time jobs refer to: usajobs.gov
Submit an application and resume for the position. Applications are ranked by education, training, and experience.

Internship Opportunity:
There are openings in fall and winter of 2014.
Qualifications:
- U.S. citizen
- At least 18 years old
- Full time student
- Good standing with the university
- Pass a background check
- Males: registered with selective service

If you are interested then email you resume to adam.cramer@oig.hhs.gov
If accepted then you will be invited for interview and have to complete paperwork and a background check. The schedule for the internship is flexible.

You will be working >12 hours per week for 12 weeks. There is no travel requirements and your duties will be consistent with an entry level auditor.

oig.hhs.gov
Q&A
Q: Are there any internships out of the San Diego office?
A: There are internships in offices with an audit office. Give your resume to Adam and he will relay your information to the respective office.

Q: Do internships typically lead to a full time offer?
A: The agency is not currently hiring but previous interns have seen this lead to other opportunities for a full time offer elsewhere.

Q: Is a security clearance needed to work at the office?
A: Yes, this is done through your background check.

Q: how often do you hire?
A: They are currently in a 3 years in a hiring freeze so it will depend on future funding.