# **Undergraduate Student**

San Diego, CA 92182 • (619) 594-6851 • student@sdsu.edu • LinkedIn Vanity URL

## **Education**

Master of Science in Accountancy (In Progress)

May 2020

San Diego State University (undergraduates will add an M.S. if pursuing a BMACC)

**Bachelor of Science, Accounting** 

May 2019

Charles W. Lamden School of Accountancy

CPA Eligible: Aug 2019

San Diego State University

Cumulative GPA: 3.75 / Major GPA: 3.5

## **Skills & Interests**

- Proficient in Bloomberg, Quicken, QuickBooks, TaxWise, Microsoft Office (Word, Excel, PowerPoint)
- Fluent Spanish
- Interests: Blogging, Hiking, Golfing, Photography

# Relevant Experience

Accounting Intern 6/2017 – Present

City of San Diego, San Diego, CA

- Reconcile monthly bank statements for 30 bonds transactions, including revenue and public utility bonds
- Assist with preparing the 2015 Comprehensive Annual Financial Report (CAFR), focused on debt accounts
- Draft bond closure process narratives following strict government policies and procedures

Internal Audit Intern 6/2016 – 8/2016

FICO, San Diego, CA

- Implemented a new software program which increased department productivity while reducing errors by 15%
- Prepared detailed work record, summarize findings, and review findings with Internal Audit Director
- Collected and analyzed data to detect duplicate effort, fraud, or non-compliance with laws and regulations

Sales Representative

8/2014 - 6/2015

Aztec Shops, San Diego, CA

- Delivered excellent customer service to 50+ customers per day by helping find or return merchandise
- Balanced register with \$500 gross amount sales by reconciling returns and comparing balance of register receipts and money totals

#### **Leadership Experience**

Vice President of Membership

8/2016 - 5/2017

Black Business Society, San Diego, CA

- Developed social media campaign to increase student membership by 40%
- Created a membership contest to increase awareness of organization and deepen San Diego chapter relationships
- Oriented 30+ new members into the organization, addressing member satisfaction issues and maintaining accurate rosters

### **Membership**

The Professional Accounting Society of America

06/2017 - Present

