

# [Lindsay and Brownell - Emotional Intelligence in the Workplace]

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Presenters: Chloe Baird(HR; Recruiting), Chris Lopez (Senior Manager, Assurance), Adriana Kaplan (Tax Manager)

## Presentation:

- L&B
  - 75 employees
  - 1992 founding, Steve Brownell and Mark Lindsay
- Soft Skills, Emotional Intelligence
- You might look good on paper, but how does that translate to the workplace?
  - EQ is so important
    - Takes someone from good to great
  - o EQ -- Set of skills
    - Intangible
    - You mental/emotional state
  - Do you have the soft skills necessary
  - Reasons for failure
    - Coachability (26%)
    - Managing emotions (23%)
    - Lack motivation (17%)
    - Poor self-awareness (15%)
    - Lack of technical skills (11%)
  - Soft skills can be taught and invested in
- EQ services
  - More productivity in medium and high complexity jobs
  - EQ competencies are ⅔ of improvement factors
  - COgnitive skills
  - Realize importance of managing people when you move up
  - Managing emotions can be difficult

- Top 10 EQ skills
  - Self-awareness
  - Self-control
  - Social skill
  - Motivation

- Empathy
- Stress Tolerance
- Flexibility

#### Self-Awareness

- Who am I
- o How someone understands their own feelings, behaviors, and emotions
- In touch with how you are perceived by others
- Aware of strengths and weaknesses
- Recognize how feelings affect you, others, and job performance
- o Candor and sense of humor about yourself
- Learn how to improve
- Humor can help with busy season
- Realistic self-confidence

#### Self-Control

- Ability for person to manage their impulses to not to say/do inappropriate things even when the urge is strong
- Thinking before acting
- Considering the negative consequences of impulse behavior
- Manage feelings constructively rather than allowing them to dominate and undermine performance
- Dealing with ambiguity well
- o Professional world is not the best situation to respond on instinct
- Take care when expressing strong opinions in the professional world
- Think: Positive or helpful

### Empathy

- Being able to read the emotional needs of another and respond to them in a way that is most appropriate
- Recognizing that message may need to be framed differently depending on the audience
- Initiating effective collaboration by understanding the emotional makeup of participants
- o Considering others' feelings, along with other factors, in your decision making
- Selection of the most appropriate communication
- You may not know what is going on with the client
- Know your audience and how they'd best respond

#### Stress Tolerance

- Ability to handle stress levels coming from multiple sources
- Handling high levels of stress without losing productivity or effectiveness
- Transitioning to work life -- Working for 8+ hours straight
- Ability to think and speak clearly in emotionally charged situations
- Dealing with a hostile person without lashing out in return
- Staying composed and positive even in trying moments
- Stress can impact communication

- More irritable
- Department choices
  - Chris (Audit)
    - Interned at L&B when it was mainly tax
    - Loved tax and people
    - Interned at Big Four in audit
    - Heard what it was like, but didn't know
    - Found that travel and observation in natural environment was more natural
    - Helped grow audit practice
  - Adriana (Tax)
    - Talking to clients a lot
    - Not travelling to clients as often
    - Will visit older clients
    - Didn't take audit until second semester in senior year
    - Class experience doesn't help very much with choice
    - Winged it
    - Chose tax and hoped for the best
    - If you have an opportunity to do internship in both, do it
    - Audit class is nothing like the audit you do in the real world.
    - You can choose one and switch
    - You've got to be likeable
  - Chloe (HR)
    - Any internship is a good one
    - Get experience

## **Questions:**

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